## User Guide

Mortgage Insurance Ordering Delegated MI with Radian Direct via Encompass<sup>®</sup>

Radian is integrated with Encompass by Ellie Mae® to provide fast and easy MI ordering for delegated users.

Below is a step-by-step guide to ordering delegated Radian MI through Radian Direct via Encompass. **If you do not have** an **ID or password, please contact your administrator.** 

1	Mortgage Insurance
Request Radian Mortgage Insurance	Radian Direct via Encompass More info Radian via Mi Online Password Manager More info
Choose the Order Mortgage Insurance option from the Encompass Services panel. Select <b>Radian Direct via Encompass</b> <b>360</b> then click <b>Submit</b> to access Radian's order form.	Remove from My List Cancel

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### **Complete the Order Form**

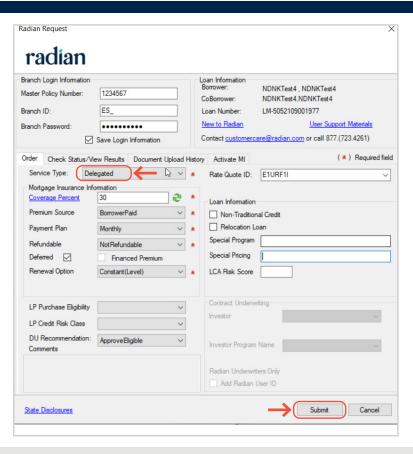
Select **Delegated** from the **Request Type** field and enter your MI request information. Required fields are indicated with a red asterisk (\*). Be sure to indicate if your loan has an AUS Response in the LP and DU fields. Then click **Submit**.

Key fields will default to the most popular values but can be edited.

- Borrower Paid Monthly with
   Constant Renewals will default.
- Coverage will default to the GSE standard requirements.

The Loan Documentation Type (located on the FNMA Streamline 1003) must be populated for an MI Application.

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### Access Your Underwriting Decision

The system will automatically direct you to the **Check Status/View Results** tab. Click on the **Delegated MI Order** to retrieve your Radian decision document.

All related decision documents and rate quotes in PDF format will be accessible from this screen. Radian Decision Documents will be automatically saved to your eFolder.

		Sectored.						
F	ladian Request					×		
	rad	ian						
	Branch Login Infom	nation		Loan Information				
	Master Policy Number:         00002000           Branch ID:         ES_ENCOMPASS			CoBorrower:	Homeowner , John Homeowner,Cindy			
				Loan Number: 1111802000615				
	Branch Password:	•••••		Contact Radian	New to Rad	<u>dian</u>		
	Save Login Information		on			(*) Required field		
	Radian's Encompas	ss User Guide						
			ent Upload Histo	ory				
					-			
	Order No.	Order Date	Service Type		Status			
	71278010 B27B260	02-01-2018 03:59:07 PM 02-01-2018 03:57:34 PM	Delegated M Rate Quote	l Urder	Approved Eligible			
	Upload Post Close Docs Upload UW Docs Import MI Fees Order Details Check Status							
	Messages			Attachments				
	Thank you for choosing Radian  Delegated Commitment/Certificate 02/01/18 03:59 PM							
			Ŧ					
	View							
F								
					View	Cancel		
-		Change Change and Chan						

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### **Import MI Fee**

The **Import MI Fee** option is available. Fees can be selected or deselected for import into Encompass.

adian Request			<b>X</b>
radie MI Fee	import he fees you want to import	0	×
Master Policy Number: Branch ID: U Branch Password: W M Radian's Encompass Us Order Check Status/ Order No. Order	ne receip you Want to import escription ofront MI Premium Rate 1 1st Rate Duration 1 1st Rate 1 2nd Rate Duration 1 2nd Rate To User	Value 0.78 120 0.77900 240 0.21300	n *) Required field
Upload Post Close Docs Uploa Messages Thank you for choosing Radian		MI Fees Cancel MI Fees Order Details ttachments Delegated Commtment/Certificate 02/01/	Check Status

### **Radian Support**

Assistance with Radian Direct via Encompass technical issues should be directed to Client Connectivity at: <u>ClientConnectivitySupportInbox@radian.com</u>

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