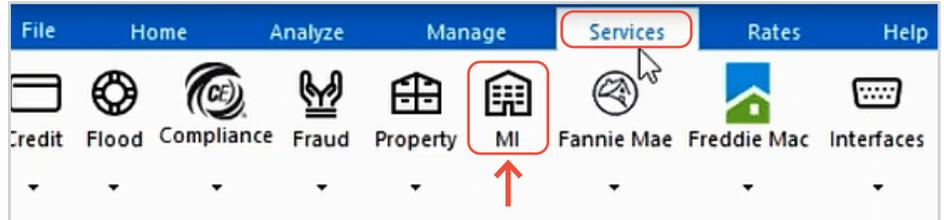**Set Up:** Your LOS Administrator must first configure your LOS to interface with Radian.

1

Order Delegated MI

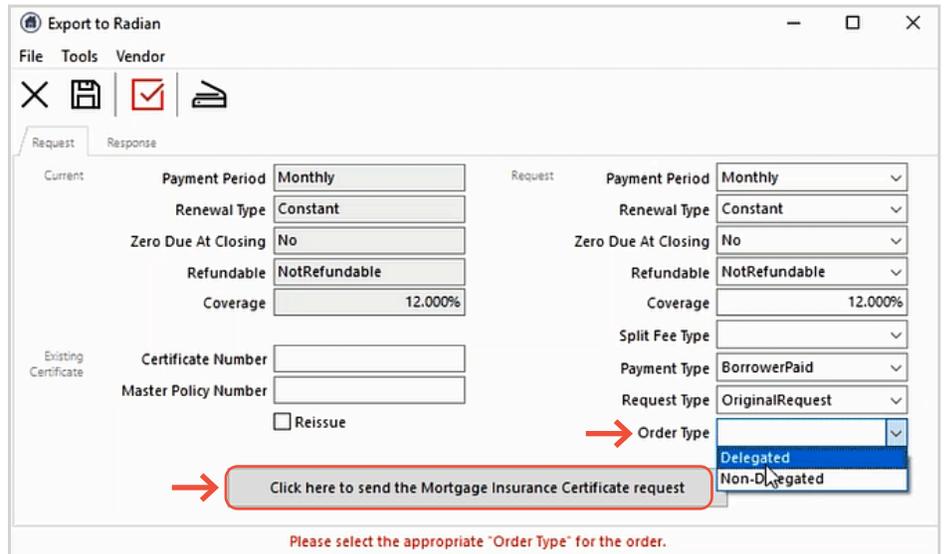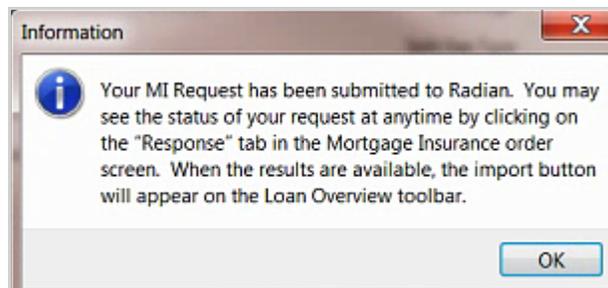Click on the **Services** menu option, then select **MI**.

2

Request Tab

Any data used in obtaining a rate quote will automatically populate for you.

Select an **Order Type** of **Delegated**. Make any updates to the application form and click the button to submit your request to Radian.

Radian will provide you a confirmation that we've received your submission.

Your MI Request has been submitted to Radian. You may see the status of your request at anytime by clicking on the "Response" tab in the Mortgage Insurance order screen. When the results are available, the import button will appear on the Loan Overview toolbar.

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3

Obtain Your Response

Click on the **Response** tab to view your order results. Your Certificate Number and status will display. Any data validation or eligibility issues will display in the status description area.

Successful submissions will automatically be imported to your file. Please note that all MI rates and premium amounts will be inclusive of applicable taxes and assessments.

4

View your Commitment

The **Services** menu will indicate when Radian has returned a decision document.

Access the library. To open the Radian Decision Document, click on the file name.

Support:

Contact Radian at **ClientConnectivitySupportInbox@radian.com** for assistance.

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