1

Order an Appraisal (Inspections, BPOs & Hybrids)

From the Encompass Loan Application, click on **Order Appraisal**.

2

homegenius Real Estate

Next, choose **homegenius Real Estate.** The first time you order, you will choose homegenius Real Estate from the **All Appraisals** tab.

homegenius Real Estate

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3

Log In to VIBe

Next, login on the VIBe Encompass ordering screen. Please contact your Encompass representative if you need to obtain login information.

4

Submit Your Order

Then, choose your product, verify the information entered from Encompass, and click on **Next**.

5

Create Appraisal Order

Once you are on the **Contact** tab, please click on **Create Order** to place your Appraisal order.

6

Obtain Order ID

Once the order is created you will receive a message with the order ID. Click on **OK**.

7

Check Status

On the **Status** tab, you will be able to pull the current status of the order. Click on **Check Report/Status** to send the Appraisal to the **eFolder**.

8

View the Appraisal Report

Click on the **eFolder** button within Encompass to **Retrieve** or **View** the report.