# User Guide

Mortgage Insurance Providing Post Closing Documents using Radian Direct via Encompass®

Radian is integrated with Encompass by Ellie Mae<sup>®</sup> to provide fast and easy document submissions for Radian Confident Coverage, quality control audits or reinstatement requests.

Below is a step-by-step guide to ordering rate quotes through Radian Direct via Encompass. **If you do not have an ID** or password, please contact your administrator.

1	Mortgage Insurance	×
	My Providers All Providers	
Access the MI Integration	Select a provider and click Submit. Radian Direct via Encompass 360	<u>More info</u>
Choose the Order Mortgage Insurance option from the Encompass Services panel.		
Select <b>Radian Direct via Encompass</b> <b>360</b> , then click <b>Submit</b> to access Radian's order form.		
	Remove from My List	Submit Cancel

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#### Upload Post-Closing Documents

On files submitted through Encompass, users can provide Radian post-closing documents for Confident Coverage rescission relief, quality control audit requests and to support reinstatement requests.

Access the Check Status/View Results tab.

Click the Upload Post Close Docs button.

Radian Request
radian

Branch Login Inf Master Policy Nu Branch ID: Branch Passwor	anch Login Information aster Policy Number: 12345678 anch ID: ES_ anch Password:			n Information rower: Borrower: an Number: w to Radian ntact custome	LM-505201200 User S ercare@radian.com or call	Support Materials 877.RADIAN1 (723.426
Order Check	Status/View Results	Documer	nt Upload History	Activate MI		(*) Required field
Order No.	Order Date		Service Type (RG	ID)	Plan Details	Status
50026913	12-07-2020 12:46	12 PM	Delegated MI Ord	ler (DDD2	25.00% / BP Single	Approved
DDD2JCL DMZ2ASH	<b>12-07-2020 12:</b> 12-07-2020 12:43	<b>44:47</b> 52 PM	Rate Quote Rate Quote		25.00% / BP Single 25.00% / BP Monthly	<b>Bigible</b> Bigible
The last importe	d order is identified in b	old.				

customercare@radian.com 877.723.4261



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#### **Select the Service Type**

Choose the **Service Type** to identify if the documents being provided are for Confident Coverage, QC Audit or Reinstatement. Then begin to upload your documents.

To add or remove documents, click the icons. Select Document from your hard drive or eFolder.

Attachment Lis	t		×
Service Type		→ <u>~</u>	+ 🖇
Attachment Nar	Confident Coverage QC Audit Reinstatement	tachment Path	
omments			
I want to work o	on other loans while my docu	ments are being uploaded  Yes	Send Close

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#### **Provide Comments**

You can add a comment to identify the submission reason. Click **Send** when you are ready to provide the documents to Radian.

Service Type Confident Coverage	✓
Attachment Name/Desc	Attachment Path
1003	C:\Users\
Credit Report	C:\Users\
AUS	C:\Users\
Appraisal	C:\Users\
Paystubs	C:\Users\
W2s	C:\Users\
omments	
hese are the docs for the John Homeo	wher file

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#### **View Document History**

Your document submission will be recorded for you in the **Document Upload History**.

Radian Request × radian Branch Login Information Loan Information Borrower: Homeowner Jr, HS Master Policy Number: 12345678 CoBorrower: Homeowner, Jane TESTING Branch ID: Loan Number: LM-5052012001710 New to Radian Branch Password: ..... User Support Materials Contact customercare@radian.com or call 877.(723.4261) Save Login Information Order Check Status/View Results Document Upload History (\*) Required field Activate MI Document Upload History Date Sent Comment Document Name(s) Service Type 12/21/20 02:11 PM Confident Coverage Post-Closing Docs

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#### Obtain your Confident Coverage Certificate

Radian will notify you via email of the completed Confident Coverage review. You can retrieve your updated certificate via Encompass by clicking the **Check Status** button. An updated certificate will be retrieved and added to your eFolder.

rder Check Status/View Results Document Upload History Activate MI (*) Required fie Order No. Order Date Service Type (RQ ID) Plan Details Status 50026913 12:07:2020 12:46:12 PM Delegated MI Order (DDD2. 25:00% / BP Single Approved DDD2JCL 12-07-2020 12:44:47 Rate Quote 25:00% / BP Single Eligible DMZ2ASH 12:07-2020 12:43:52 PM Rate Quote 25:00% / BP Monthly Eligible	Pranch Login Inf Master Policy Nu Pranch ID: Pranch Passwor	immetion Immetr: 12345677 ES_ d: ••••••• Save Login 1	8 •••		Loan Information Borrower: CoBorrower: Loan Number: <u>New to Radian</u> Contact <u>custom</u>	LM-505201200 User S ercare@radian.com or call (	upport Materials 877.RADIAN1 (723.42
Order No.     Order Date     Service Type (RQ ID)     Plan Details     Status       50026913     12-07-2020 12:46:12 PM     Delegated MI Order (DDD2     25:00% / BP Single     Approved       DDD2JCL     12-07-2020 12:44:47     Rate Quote     25:00% / BP Single     Bigible       DMZ2ASH     12-07-2020 12:43:52 PM     Rate Quote     25:00% / BP Monthly     Eligible	Order Check	Status/View Results	Docume	nt Upload His	tory Activate MI	]	(*) Required fie
DDD2JCL         12-07-2020 12:43:52 PM         Delegated MI Order (DDD2         25:00% / BP Single         Approved           DDD2JCL         12-07-2020 12:43:52 PM         Rate Quote         25:00% / BP Monthly         Eligible           DMZ2ASH         12-07-2020 12:43:52 PM         Rate Quote         25:00% / BP Monthly         Eligible	Order No.	Order Date	0.011	Service Typ	e (RQ ID)	Plan Details	Status
	DDD2JCL DMZ2ASH	12-07-2020 12:46 12-07-2020 12:43:5	14:47 52 PM	Rate Quote	te	25.00% / BP Single 25.00% / BP Monthly	<b>Bigible</b> Eligible

#### **Radian Support**

Assistance with Radian Direct via Encompass technical issues should be directed to Client Connectivity at: <u>ClientConnectivitySupportInbox@radian.com</u>.

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