# User Guide

Mortgage Insurance Order Radian Delegated Mortgage Insurance Using Blue Sage

Blue Sage will set up Radian as an MI Provider and facilitate automated or manual ordering and resubmission of MI. Below is a step-by-step guide to ordering MI through Radian via Blue Sage:



### **Automated Ordering**

Upon meeting activity milestones, Blue Sage will automatically submit your loan for Mortgage Insurance and populate the pricing and transaction data on screen. Any missing data or eligibility issues will be brought to your attention in the task notes.



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### Manual Ordering

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Complete the MI product information associated with the loan on the MI screen in the Product and Pricing section. Then access the **Vendor Services** menu option and select **Mortgage Insurance** to open the MI Application form.

Home | Tasks | Loans

Borrower Consent Info

Fees & Closing Costs
Fee History
Closing Cost Details
Loan Status
Loan Activities
Third Party Info
APR Information
Vendor Services

Loan Setup

Processing

Search menu or # to search field labels

You can manually submit (or resubmit) your MI request by selecting the request type and clicking save. If there is any missing data or Radian determines there to be eligibility issues you will receive a message on screen.

lortgage Insurance	Vendor Service	
Service Order Upl	oad Findings Logs	
* Network Provider:	Radian Guaranty Inc.	Cost Center:
Method:	Automated  Manual	
* Request Type:	Resubmission Request	
* Service Provider:	Radian Guaranty Incorporated	
* MI Product:	Certificate	
Instructions:		
Order Date:	9/11/2017	Ordered By: ctalley
Date Expected:	🖸 🔲 Rush	Received Date:
Date Cancelled:		Cancelled By:
		↓ k
		Save Cancel

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### **History of Submissions**

A history of your submissions will be listed on the **Logs** tab as well as in the activities.

ortgage Insurance Vendor Service								
Service Order Uplo	ad Findi	ngs Logs						
Activity	Code	Order Status	Date/Time -	User	Comments			
Order Completed	270	Order Has Been Co	9/14/2017 10:40 AM	bfeder	D			
Order Resubmitted	187	Order Is Active	9/14/2017 10:40 AM	bfeder				
New Order	100	Order Is Active	9/11/2017 7:27 AM	ctalley				
Order Completed	270	Order Has Been Co	9/11/2017 7:27 AM	ctalley				
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### Certificate Number, MI Rate and Payment

The Mortgage Insurance screen will display your Certificate Number, MI rate and payment information. Please validate loans with property in Kentucky and West Virginia to ensure tax and/or assessments are reflected in the MI premium properly.

Insurance Coverage		Plan Details			
* MI Plan:	Borrower Paid Monthly Premiums			Lender Paid Premiums:	
MI Company:	Radian Guaranty Incorporated			Up-Front Premium:	
Coverage Percentage:	25% Override:			Refundable Premium:	
Get Rates				Renewal Type:	lonstant
PMI Required LTV:	Required LTV: 80%				Declining Balance
Cancellation LTV: 0%					O N/A
Termination LTV:	0%			Payments Due at Closing:	0
Plan Premiums				MI Certificate Information	n
Override Premium Rate(s):		Certificate Number:	71271280		
Up-Front Premium Rate:	Premium Rate: 0.00% Payment Amount:		00	Certificate Issued Date:	
Up-Front Premium Financed:	Assessment	Fax Rate: 8.300	%	Certificate Expiration Date:	1/10/2018
Monthly/Annual Premium	8				
Total Premium Rate	Starting Payment	Ending Payment	Payment Amount		
0.303%	1	120	\$156.80		
0.217%	121	360	\$112.30		

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#### View Your Commitment

Your **MI Commitment & Certificate of Insurance** will display for you in the Document Center under the **Loan Folders** menu option. Click the paperclip icon to open the certificate.



#### **Radian Support:**

Contact Radian at <u>ClientConnectivitySupportInbox@radian.com</u> for assistance with requesting a Rate Quote or placing an MI Order.

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Save Cancel