

# Cybersecurity

## Checklist and Tips

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### Protect Yourself Online

- ❑ Use strong, unique passwords
- ❑ Enable multi-factor authentication
- ❑ Keep social media profiles private
- ❑ Avoid clicking suspicious links
- ❑ Do NOT share personal information

### Device Safety

- ❑ Update all device software
- ❑ Install/update anti-virus protection
- ❑ Use VPN for remote work
- ❑ Disable auto-connect features
- ❑ Separate personal and work device usage

### Red Flags to Watch

- ❑ Unexpected and/or unknown sender emails or messages
- ❑ Urgent requests for personal information
- ❑ Too-good-to-be-true offers
- ❑ Unsolicited connection requests

### Suspect a breach or suspicious content?

- ❑ Contact your IT department immediately to report it
- ❑ Refer to your company's policies on cybersecurity
- ❑ Do not click on unknown links/open unknown emails until you get the green light from your IT company

**Remember: YOUR Cybersecurity is a Shared Responsibility**

**Think before you click**  **Stay vigilant online**